IGNOU Assignment Submission Rules

ℵ **Download the Assignments from the link: https://webservices.ignou.ac.in/assignments/**

ℵ **(http://www.ignou.ac.in/ → Student Support→ Student Zone → Assignments)**

ℵ **Assignments must be hand written only; no typed assignments will be accepted.** **Handwriting should be neat and readable.**

ℵ **Paper Size (A4) should be same and write through front side of the paper only.**

ℵ **Use any one black or blue ink pen. Do not use 'RED' ink pen.**

ℵ **The assignments are to be submitted together in a single spiral binding with separate question paper for separate courses.**

ℵ **Students should do the assignment work from home, not during the practical / theory sessions.**

ℵ **The students must submit the assignment according to prior notice given by study centre**

ℵ *Last date of assignment submission: (If not extended by IGNOU-New Delhi)*

ℵ *Late submission of assignment will not be accepted on any account.*

ℵ **Never send the assignment through e-mail.**

The Assignment must have the following details:

1) **Enrollment number**
2) **Name, Address and Contact number of the Student**
3) **Question paper in printed format**
4) **Programme Title**
5) **Course Title & Course Code**
6) **Assignment Code Number**
7) **Date of submission**
8) **Signature**

Attach **"Acknowledgment Receipt Copy"** along with the assignments.

Get back acknowledgement receipt signed by Study Centre personnel while submitting your assignments.

Attach Photocopy of the downloaded Question Paper along with the assignment.
DO NOT ATTACH QUESTION PAPER IN HAND WRITTEN FORMAT

The Coordinator / Study Centre has the right to reject the assignments received after the due date. Therefore, the students are advised to submit the assignments before the due date.

"Use of UNFAIR means / COPYING Assignments" are NOT Allowed.

N.B : STUDENTS ARE ASKED TO KEEP SCAN COPY OF THEIR SUBMITTED ASSIGNMENTS & ACKNOWLEDGEMENT SLIP WITH THEM.